

Bury Children's Trust

Minutes of the Trust Board meeting held on 10 March 2016

Attendance:

Mark Carriline	Executive Director Children, Young People & Culture (Chair)
Cllr Eammon O'Brien	Deputy Cabinet Member Children & Families
Maxine Lomax	Head of Safeguarding (C&A), Bury CCG
Lesley Jones	Director of Public Health, Council Communities & Wellbeing
Vicky Maloney	Chief Officer Early Break, representing CYP Forum
Tom Gledhill	Head teacher, Bury Secondary PRU, representing BASH
Helen Chadwick	Head teacher, Millwood Primary Special School, representing BAPH
Sara Barnes	CAMHS Directorate Manager, Pennine Care Foundation Trust
PS Natalie Armstead	Greater Manchester Police, on behalf of Supt R Jackson
Jon Hobday	Public Health Consultant, Council Communities & Wellbeing
Kirsty Walton	Oasis (Early Help) Team, Council CYP&C, on behalf of Jackie Gower
Ann Noi	Snr Partnership Implementation Officer, Council Communities & Wellbeing, on behalf of T Minshull
Kate Allam	Operational Manager IYSS & Connexions
Natalie Bray	Public Health Project Lead Healthy Schools, Council Communities & Wellbeing
Lindsay Dennis	Children's Trust Development Officer, Council CYP & Culture
Mel Davies	Ofsted Inspector - observing

1. Introductions and Apologies (M Carriline)

MC welcomed everyone to the meeting. Apologies were received from Charlie Deane (Bury College), Wendy Thompson (Pennine Care Community Services), Ann Gent (Dept Work & Pensions) and Maria Worthington (Six Town Housing).

2. July Minutes, Actions and Matters Arising

July Minutes were approved.

In addition to information provided in the Summary of Actions or included as agenda items, the following points were raised

2.1 Actions: Item 1: Commissioning Principles With regard to the Board's recommendation to include good practice examples with the Commissioning Principles LD explained that she has written a 2-page supplement re good practice in commissioning 3rd sector. The 1st page is extracted from Bury Compact Working Together and the 2nd page includes quotes from discussions with VM, Streetwise and Children's Services about what good commissioning 'looks like'.

ML and LJ said that commissioners would find this helpful, and it was agreed that LD will continue this work to produce short examples for participation, transition and early help.

Action: LD

2.2 Actions: Item 2: Make a collective effort through Bury Community Engagement Group and Wider Leadership Group to ensure infrastructure support to 3rd sector ... MC reported that this had unfortunately not been successful as funding to B3SDA has been withdrawn and they will close on 31 March, with a small number of functions being taken on by CAB. LJ advised that the Community Engagement Group has been put on hold at present whilst the developments around 'neighbourhood working' are taken forward.

VM asked how the gap left by B3SDA will be bridged in the absence of the Community Engagement Group. LJ said that she will discuss with Heather Crozier what can be supported and what will come to an end when B3SDA closes.

Action: LJ

MC and LD met with DB and VM with regard to children and young people, and the future of the CYP Forum. VM said that she will seek to try to keep the Forum going.

Action: VM/LD

It was agreed that the issues with regards to the closure of B3SDA need to be addressed at Team Bury level.

Action: MC/LJ(?) To be elevated to Team Bury

2.3 Actions: Item 3 Circles Report Key Finding re skills for life and preparation for independence MC reported that he is leading on Education in the GM Review of Children's Services (GM Devolution) and that Howard Bernstein is asking for £10million per annum to support vocational skills in High Schools. MC will inform the Board of the response in due course.

2.4 Actions: Item 5 Circles Finding 7 – Homophobia and Racism Concerns KA confirmed that the Inter School Youth Hate Crime event successfully took place on 3 March at the New Kershaw Centre, organised by Lesley Davidson.

2.5 Actions: Item 6 Circles: to report findings to BASH meeting for Heads to discuss with School Councils MC said that he raised this at the BASH meeting on 10 November, but was unable to say whether any action had been taken as a result.

2.6 Actions: Item 10 Participation Strategy: partners to promote use of What's Changed Tool KA advised that there has been some progress in use of the What's Changed Tool, including from the Safeguarding Board Participation Group who will start regularly returning completed templates.

2.7 Actions: Item 15 CT Operational Sub Group – possibility of reviving public health slot in Bury Times LJ confirmed that she will discuss with Heather Crozier with a view to this being taken up by the Communications Team.

Action: LJ

3. Items from young people

3.1 Reach Out Project

KA briefly outlined that the Reach Out Project is the development of an adolescent support service incorporating outreach and residential (respite) support, based on the Blackburn model.

There had been consultation with 3 groups of young people, ie, care leavers, Children in Care Council and Mentees who are not looked after but have experience of services (via the Early Help/Oasis team). The groups were consulted about the service and about the residential accommodation. Each group came up with similar views, which broadly reflected those of the planning group. For example:

- the need for pre-social work intervention;
- the need for meetings both together with the family and separately with the young person;
- to focus on the positives, not just the negatives;
- for a single key worker but with lots of additional support for different needs; to have flexible timescales based on the needs of the service-user;
- to have clear information.

With regard to the house

- that it should be homely;
- staffed by youth workers/mentors;
- have clear rules and boundaries;
- have a 50:50 mix of doing nice things and dealing with issues;
- to be involved in all aspects of life in the house, eg food preparation.

Young people also talked about wanting to do nice things with their family.

In response to questions from partners, it was confirmed that there has been progress in identifying a possible property; that the Service will be Council run; the Outreach Service will hopefully begin in June; as yet the number of families the Service will support at any one time is still to be confirmed – in Blackburn the maximum is 50.

It was agreed that there will be a presentation about the project at the next CT Board meeting.

Action: LD to arrange

3.2 Youth Cabinet

KA reported that YC are working on the national Youth Parliament campaign, 'Don't Hate Educate' against racial and religious discrimination, which links to the work on hate crime.

Guidance for commissioners re involvement of young people is almost complete. Due to next Youth Cabinet, after which it can go out with the Commissioning Principles (good practice).

Communication with school councils is being strengthened, especially around Circles of Influence and it is planned to hold an annual school councils' forum.

4. Children & Young People's Plan 2015-18

MC asked the Board to approve the updated Action Plan. It was noted that there are references to B3SDA which will need amending in the light of their closure, and that the Substance Misuse Delivery Group is wrongly named as Drug & Alcohol Partnership. LD will make amendments and CT Ops Group will work on Action Plan.

Action: LD to amend

4.2 Oasis and Family Support Plan (priority 1)

KW advised that further to Network Event in March 2015 which flagged up that fear of assessment which can be a barrier to working with families, at the request of the Board the CAF has been reviewed. The resulting Family Support Plan is a more family friendly document with a strong focus on working with the family and providing support, and a lot of emphasis on the voice and experience of the child/young person. In addition, the event highlighted that the name of the Early Help team was confusing as the Children's Trust Early Help Strategy stresses the importance of early help being everyone's responsibility rather than that of a specific team. The team is to be re-named the Oasis team, based on the definition of oasis - "a place of calm reflection; a place to re-charge, reflect and plan new beginnings; a place where new journeys begin heading for positive new horizons."

Lunchtime briefings about the changes were on 9 and 16 March. Over 200 applications have been received with capacity for approx 180 delegates over the 2 dates. In addition for targeted services there will be additional training on the Family Support Plan.

HC requested that a presentation be given at the BAPH meeting.

Action: Kirsty Walton/HC

4.3 Local Transformation Plan (priority 2)

A written update was considered. The LTP is now ready for publication following final amendments. It was noted that the CCG is accountable to NHS England for delivery of the LTP with governance locally to the Children's Trust Board. The Board will receive 4-monthly progress/exception report and an annual report (aligned to reporting to NHS England and CCG). The Children's Trust Operational sub group will have a key role in delivery as the LTP is fundamental to meeting Priority 2. At their next meeting they will discuss the need for an LTP mobilisation group based on the EHWP event planning group who took a lead role in putting together the LTP.

With regard to the Community Eating Disorder Service, Bury is part of a hub which includes Heywood, Middleton, Rochdale and Oldham. The plan is for the main hub to be in Oldham with satellite facilities in Bury and Rochdale. SB advised that they are currently looking for a suitable hub venue which is not proving easy and could be a risk to meeting the proposed start date of 4 July.

Links with the Healthy Schools programme were noted.

MC suggested that there might be potential to use library buildings or Besses Children's Centre on the Victoria Estate, Whitefield.

Action: SB/LTP Project Mgr to contact MC

HC asked if self harming will be included in the Single Point of Access, and this was confirmed.

LD updated on the EHWB network event (report circulated) and in particular highlighted the very high attendance by 151 people from a wide range of agencies. Also the importance of the voice of the child/young person in the event and that they had provided the vision for the Local Transformation Plan. One of the actions from the event was to put together a newsletter focused on Emotional Health & Wellbeing. This has now gone out and was a 'bumper' edition reflecting the large number of agencies and initiatives that support emotional health & wellbeing.

MC recorded thanks to the group who had been involved in planning and running the event and in delivering the workshops.

A briefing was considered on the development of a new traded service to support mental health and build resilience in schools, led by Emma Harding (CYP&C Educational Psychology service). TG asked if this meant that existing support will cease. LD said she had been advised by Emma Harding (who is leading the work) that this will not be the case. MC added that there may be an impact on current services if schools decide to divert funding into the new service. KA added that the the proposals are being discussed with John Moorhouse of Relateen.

4.4 Early Warning System (priority 3)

VM updated that following the successful event at the Town Hall about Novel Psychoactive Substances and the Early Warning System, a sub group was established to take this forward. There is now a google group with 90 virtual members, all sharing information on substances, and a small panel who are responsible for getting out appropriate messages. As part of the EWS there is a Drug Alerts mailbox for any information or concerns over incidents to be posted.

Currently there is a gap around international information sharing, although there is the potential to use TICTAC (a leading provider of drug identification and drug information to the criminal justice and healthcare sectors) or Mike Linnell (who developed the Early Warning System).

AN added that the system will keep us informed about changing trends in drug use and noted that there are huge issues in prisons currently.

4.5 Children's Trust Workforce Strategy

LD reminded Board members that there used to be a workforce development sub group of the Children's Trust and whilst it was not proposed to reintroduce this, its absence has left a gap in how to ensure the wide Children's Trust workforce have an understanding of the CYPP priorities and training where appropriate. LD met with Sarah Bullock, Sue Reynolds and Pam Darrock (CYP Workforce Development) to discuss this and it was agreed that a short overarching strategy was needed which could be used by all partners to feed into their workforce development. LD wanted Board approval and commitment to the resulting document.

This was approved and the Board asked what action they now need to take. LD advised that the first step had been to get Board approval and that the next step is to put together recommendations re implementation, working with the CT Operational Sub Group.

Action: LD/CT Ops Sub Group

5. **Healthy Schools**

Natalie Bray provided an update on progress. Work to date has included research into what's happening in other areas and scoping what is currently available with the aim being to develop a coordinated approach for schools. Other areas are all adopting the 4 core themes, ie, Personal, Social & Health Education; Healthy Eating; Physical Activity; and Emotional Health & Wellbeing. Other areas have set up self assessment frameworks, but schools in Bury are not keen on this. Bolton's programme is up and running and provides a useful model – they have grouped the schools into localities and used Public Health data to identify the issues to focus on in each of the localities rather than trying to address everything at the beginning, and looking at additional issues where there is good progress. NB also mentioned plans to develop a website, but to start with it is proposed to link with the Bury Directory.

Feedback from the Trust Board included:

- the importance of involving schools from the beginning was stressed (KA) and MC said that he will be able to assist in this
- the importance of identifying the right person in each school to work with (TG)
- Pennine Care has won the contract for the School Health service which includes acting as advocate and health champions, so they can act as a link to the schools
- Need to work with other initiatives including the development of the EHWP support team and Circles of Influence (LD)
- HC stressed the importance of coordinating all the different initiatives that schools are being expected to work with and to provide quality assurance support – LJ agreed that this will be part of the Healthy School developments
- LJ stressed that the Healthy Schools programme is a vehicle to coordinate work and to support schools, not to produce something else.

Action: MC will convene a meeting to discuss further, after Easter

6. **JSNA**

(Presentation provided) Jon Hobday updated the Board on progress towards the new JSNA (see attached). A very positive step in Bury is that the Operational Group involves 17 people from a range of agencies across Team Bury who are working together to ensure that the JSNA is a shared resource. It will be web-based, focusing on Needs, and complemented by the Bury Directory which focuses on Assets. The aim is that it will be dynamic, accessible and something that people can use. This will include the inputting information and the plan is for content and quality assurance to be the responsibility of the 'inputter'.

JH asked Board members to let him know if there are specific things where data will be needed so that these can be included in the work plan.

MC welcomed this approach to developing the JSNA as a dynamic, accessible resource to inform service planning. He suggested that a facility to alert people when an update is put on will be useful.

LJ noted that it will take time to fully develop the JSNA but that this is worthwhile to get it right and the importance of having really good engagement on the operational group. JH was asked to circulate who's on the operational group.

Action: JH will circulate Operational Group membership

7. Be Safe Be Cool

Item deferred in JM's absence. NA will ask JM to provide a short written update for circulation.

Action: JM to provide brief written update

8. GM Devolution

(paper provided) MC outlined key points in the paper. Currently the DCS leads for each of the 7 themes are putting together business cases, with a timeframe of discussion and approval in April and implementation from July. This work is running alongside the Devolution of Health funding.

9. Any other business

9.1 Lunchtime learning: LD reminded partners that the next lunchtime learning will be on Debt on 11 March.

9.2 Prevent training: HC drew attention to the Prevent training which she had found to be excellent and which she recommended to Board members.

10. Items for next meeting

Items for the next meeting will include the Ofsted Inspection and the end of year report on Priority 1 of the Health & Wellbeing Strategy – Starting Well (which includes Under 5's SEND reforms, Positive Parenting and Narrowing the Attainment Gap) – for which the Trust Board is responsible to the Health & Wellbeing Board.

11. Next meeting

The next meeting will be at 3pm on 30 June 2016, ground floor conference room 3 Knowsley Place.